

Cortland Fire Department

Fire/EMS Application

Date: _____ Email: _____

Last Name: _____ First Name: _____ Middle Initial: _____

List any other names you have used or been known by (include maiden names): _____

Address: _____

City: _____ State: _____ Zip: _____

Home Phone: (____) _____ Cell Phone: (____) _____

Social Security Number: _____ Date of Birth: ____/____/____

US Citizen: Y____ N____

If No, have you applied for United States Citizenship? Y____ N____

Position(s) Applied For: _____

Drivers License Number: _____ Class: _____

Have You Had EMT Training? Yes No License Expiration Date: _____

Have You Had Paramedic Training? Yes No License Expiration Date: _____

If EMT or Paramedic what EMS systems are you currently in: _____

Are You a Certified Firefighter in the State of Illinois? Yes No

If Yes, What Level _____

Are You a Certified Fire Apparatus Engineer? Yes No

Are You Certified In Hazardous Materials? Yes No If Yes, What Level _____

Circle Highest Grade Completed:

GED Certificate

High School: 1 2 3 4

College: 1 2 3 4

Graduate School

M.A.

PhD

Other _____

Level of School	Name	Address	Years Completed	Graduate Y or N
High School				
College				
Graduate School				
Trade School				

What College Degrees have you attained? _____

List course work relevant to the position you are applying for: _____

Are you currently on any fire department eligibility lists? Yes No

If Yes, indicate what list and current position on the list: _____

Have you ever been refused a drivers license? Yes No

If Yes, explain: _____

Has your driver's license ever been suspended or revoked? Yes No

If Yes, explain: _____

Hours You Are Available:

Days: _____ Nights: _____

List all jobs you have held for the last ten years. Include periods of unemployment. Put your most recent and/or present job first. Include military service in proper time sequence along with temporary or part time jobs.

Employer's Name: _____

Phone:(____) _____ Name of Supervisor: _____

Address: _____

City: _____ State: _____ Zip: _____

Job Description: _____

Reason for Leaving: _____ May we contact them: Yes No

Employed: _____ to _____ Salary: \$ _____ Per: _____
Month – Year Month – Year

Employer's Name: _____

Phone:(____) _____ Name of Supervisor: _____

Address: _____

City: _____ State: _____ Zip: _____

Job Description: _____

Reason for Leaving: _____ May we contact them: Yes No

Employed: _____ to _____ Salary: \$ _____ Per: _____
Month – Year Month - Year

Employer's Name: _____

Phone:(_____) _____ Name of Supervisor: _____

Address: _____

City: _____ State: _____ Zip: _____

Job Description: _____

Reason for Leaving: _____ May we contact them: Yes No

Employed: _____ to _____ Salary:\$ _____ Per: _____
Month – Year Month - Year

Employer's Name: _____

Phone:(_____) _____ Name of Supervisor: _____

Address: _____

City: _____ State: _____ Zip: _____

Job Description: _____

Reason for Leaving: _____ May we contact them: Yes No

Employed: _____ to _____ Salary:\$ _____ Per: _____
Month – Year Month - Year

Employer's Name: _____

Phone: (____) _____ Name of Supervisor: _____

Address: _____

City: _____ State: _____ Zip: _____

Job Description: _____

Reason for Leaving: _____ May we contact them: Yes No

Employed: _____ to _____ Salary: \$ _____ Per: _____
Month - Year Month - Year

Have you ever been suspended or terminated, other than from an economic layoff, from any prior employment? Yes No

If Yes, please explain: _____

Have you ever resigned from any employment position because of misconduct or unsatisfactory performance or while under investigation? Yes No

If Yes, please explain: _____

Have you ever been convicted of a crime other than minor traffic violations? Y _____ N _____

If Yes, explain: _____

Have you ever been employed with Cortland Fire Department before? Yes No

If Yes, please provide reason for leaving: _____

List organizations of which you are a member that relate to the position that you are applying for:

Please list three adults not related to you and not former employers, who have known you for more than three years. All persons to whom you refer will be asked to appraise your character, ability, experience, personality and other qualities.

Name: _____ **Phone:(_____)** _____

Address: _____

Occupation: _____ **Relationship:** _____

Name: _____ **Phone:(_____)** _____

Address: _____

Occupation: _____ **Relationship:** _____

Name: _____ **Phone:(_____)** _____

Address: _____

Occupation: _____ **Relationship:** _____

Person(s) to be notified in case of emergency:

Name: _____ Phone: (_____) _____

Address: _____

Relationship: _____

Name: _____ Phone: (_____) _____

Address: _____

Relationship: _____

Name: _____ Phone: (_____) _____

Address: _____

Relationship: _____

Prior to employment, all applicants must produce a valid driver's license or state identification card and one document listed below:

A birth certificate issued by the State Department, Form FS-545

A birth certificate issued abroad by the State Department, Form DS – 1350

An original or certified copy of a birth certificate issued by a state, county or municipal authority bearing seal

Native American tribal documents

A United States citizen identification card, INS Form I - 197 of

An identification card for use of a resident citizen in the United States INS Form I- 179

******Please Attach Copies of All Certifications Related to the Fire Service or EMS******

I HEREBY CERTIFY THAT I HAVE READ THE ABOVE QUESTIONS AND STATEMENTS, AND I CERTIFY THAT THERE ARE NO WILLFUL MISREPRESENTATIONS, OMISSIONS, OR FALSIFICATION IN THIS APPLICATION. I CERTIFY THAT ALL MY ANSWERS ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF. I UNDERSTAND THAT ANY MISREPRESENTATIONS, OMISSIONS, OR FALSIFICATIONS ON THIS APPLICATION MAY RESULT IN MY APPLICATION NO LONGER BEING CONSIDERED OR IN TERMINATION OF MY EMPLOYMENT WITH THE CORTLAND FIRE DEPARTMENT.

Signature of Applicant

Date

I agree to submit to a criminal background check in accordance with fire department policy

Signature of Applicant

Date

I agree to participate in random drug testing, as part of my employment, and in accordance with fire department policy

Signature of Applicant

Date

CORTLAND FIRE DEPARTMENT IS AN EQUAL OPPORTUNITY EMPLOYER. *This organization is committed to the policy of equal employment opportunity in recruitment, hiring, career advancement, and all other personnel practices. Your job related experience and other qualifications will be considered without discrimination on the grounds of race, color, religion, sex, national origin, age, or physical or mental handicap. All information provided in this application will be treated confidentially, and will be used only to help assure the best of your abilities if you are employed with us!*

